

Minutes of Meeting LEADERSHIP COUNCIL August 29, 2018

MEMBERS PRESENT:

Nancy Artz, Northbrook/Glenview SD 30	Dr. Larry Hewitt, Northfield Region
Mark Barry, Lake Bluff SD 65	Debbie Hymen, Township HSD 113
Katie Bittner, Deerfield SD 109	Natalie Jachtorowycz, Glenview SD 34
Melissa Estes, Glencoe SD 35	Dan Jenks, North Shore SD 112
Ed Feld, Northbrook SD 27	Ted Moorman, Lake Forest HSD 115
Michael Gilmore, Northbrook SD 28	Nancy Nervick, Bannockburn SD 106
Lori Goldstein, New Trier HSD 203	Jennifer Pehlke, Winnetka SD 36
John Gottschall, Kenilworth SD 38	Robert Resis, West Northfield SD 31
Karen Hanley, Glenbrook HSD 225	Suzanne Sands, Lake Forest 67
Bill Hayes, Sunset Ridge SD 29	

MEMBERS ABSENT:

Dr. Trisha Kocanda, New Trier Region	Dr. Ben Martindale, Northern Region
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OTHERS PRESENT:

Dr. Kurt A. Schneider	NSSED Superintendent
Andy Piper	NSSED Assistant Superintendent - Human Resources
Debbie Doyle	NSSED Assistant Superintendent - Instructional Design and Innovation
Mary Morgan Ryan	NSSED Chief Technology, Communications and Data Services Official
Asif Dada	NSSED Interim Chief School Business Official
Yasmine Dada	NSSED Interim Chief School Business Official
Kendra Wallace	NSSED Director of Instruction
Lynn Clarke	NSSED Director of Instruction
Dr. Carol Michels	NSSED Director of District Services
Peggy Miller	NSSED Executive Assistant / Recording Secretary
Heather Donnelly	NSSED Employment Specialist / TA Union President

1. LEADERSHIP COUNCIL TRAINING

The Leadership Council participated in BoardDocs training.

2. CALL TO ORDER

Ms. Suzanne Sands, President, called the meeting of the NSSED Leadership Council to order at 7:12 p.m.

3. PUBLIC COMMENTS AND COMMUNICATIONS

- Dr. Schneider shared information regarding the upcoming Hodges, Loizzi, Eisenhammer, Rodick & Kohn Year in Review Conference
- Mr. Moorman requested the Leadership Council consider changing the name of the Rubloff Building

4. CONSENT AGENDA

- Approve Minutes of the August 7, 2018 Meeting and Closed Session
- NSSED July Financial Report
- NSSED August Financial Report
- Approve Personnel Matters

Approved

Ms. Hanley moved to approve the Consent Agenda as presented. Mr. Moorman seconded the motion and on a roll call, the vote was:

AYE: Ms. Artz, Ms. Nervick, Ms. Goldstein, Mr. Barry, Ms. Pehlke, Mr. Gottschall, Ms. Bittner, Ms. Sands, Ms. Hanley, Mr. Resis, Ms. Estes, Mr. Hayes, Mr. Feld, Dr. Hewitt, Ms. Hymen, Mr. Moorman, Ms. Jachtowycz

NAY: None

ABSTAIN: Mr. Gilmore, Mr. Jenks

5. INFORMATION

Superintendent Report

Dr. Schneider reported on successful and inspiring New Staff Orientation and Opening Day sessions. This year Opening Day featured actors from Laugh Out Loud Chicago, leading our entire staff in learning around the idea that NSSED is an “ensemble” of players, building on each other’s work in the same way as improvisational comedy troupes. NSSED is partnering with SEDOL to sponsor a community effort centered around mental health and private community providers. We are pleased that Lake Zurich Community Unit School District 95 contacted NSSED to access learning around the history of diverse learners and integrated comprehensive systems. NSSED, District 30, and District 27 met to discuss the creation of an assessment tool to help identify areas of growth in districts in programming for students with disabilities. Both districts are working with us to research and pilot an assessment tool as well as a reporting structure.

National Integrated Comprehensive Systems for Equity Institute

Ms. Katie Bittner shared her experience attending the National Integrated Comprehensive Systems for Equity Institute in Madison, Wisconsin. The conference prepares educators to help all types of diverse learners access the general education curriculum. She emphasized the need to approach education from an asset-based view, and that the NSSED Strategic plan addresses many important components of equity work.

Continuous Improvement Cycle

Dr. Schneider reported on the learning that the administrative team did during their summer retreat related to the Continuous Improvement Cycle. He highlighted an example of a district in a most recent addition of Education Week that was included in the Leadership Council packet. He identified to the Leadership Council the cycle of meetings throughout the year that will take place related to the strategic plan, and how the Leadership Council would be updated.

Student Information System Update

Ms. Mary Morgan Ryan, Chief Technology, Communications and Data Services Official, reported that NSSED is looking to partner with MIDAS Education for enterprise software for school districts. MIDAS would replace our student information system, Tyler SIS K12 and would allow us to access professional growth and development management, facilities management, and more. We are looking to enter into a conditional contract to ensure that MIDAS integrates successfully with Infinite Visions, our business and human resources software. We believe MIDAS will enable us to reach our vision of independent, flexible access to data for employees across the organization.

Business Office Update

Ms. Yasmine Dada and Mr. Asif Dada, Interim Business Office Administrators, have been with NSSED for four weeks, filling the role of the Chief School Business Official in a joint capacity. They have divided their time to provide coverage. Managing the daily operations has been their focus due to staff transitioning and leaves of absence. They presented their initial assessment, and future needs, of the department.

Policy Committee Update

Mr. Andy Piper reported the Policy Committee will have a special meeting in September to review a large number of policies and recommend them for a final reading by the Leadership Council. The Policy Committee will recommend adoption of these policies en masse at the October 2018 Leadership Council meeting. The entire policy manual review is still on target for a winter adoption.

Freedom of Information Act Request

Mr. Piper share a Freedom of Information Act request NSSED received and the district’s response.

Lease Agreement: North Shore Academy-Elementary Gym

Mr. Piper and Mr. Dada presented for a second reading a lease agreement between NSSED and the JCC for use of the JCC's gymnasium by the student of North Shore Academy-Elementary. Mr. Piper and Mr. Dada requested the Leadership Council approve the lease agreement.

Rental Agreement: Sachs Recreation Center

Mr. Dada presented for a first read a rental agreement between NSSED and the Sachs Recreation Center for use of the center by the students of Transition Services and requested the Leadership Council approve the rental agreement.

Early Childhood Partnership Agreement: Northfield Community Nursery School

Ms. Kendra Wallace presented for a second read a partnership agreement between NSSED and the Northfield Community Nursery School and requested the Leadership Council approve the agreement.

6. **ACTION**

North Shore Academy-Elementary Gymnasium

Mr. Gottschall moved to approve the lease agreement between NSSED and the JCC for use of the JCC gymnasium by North Shore Academy-Elementary as presented and authorize the Chief School Business Official to execute the agreement. Ms. Bittner seconded motion and on a roll call, the vote was:

AYE: Ms. Jachtorowycz, Mr. Feld, Mr. Hayes, Mr. Jenks, Ms. Estes, Mr. Gilmore, Mr. Resis, Ms. Artz, Ms. Hanley, Ms. Nervick, Ms. Sands, Ms. Goldstein, Ms. Bittner, Mr. Barry, Mr. Gottschall, Ms. Hymen, Dr. Hewitt, Mr. Moorman, Ms. Pehlke

NAY: None

Approved
Unanimously

Sachs Recreation Center Agreement

Ms. Hymen moved to approve the rental agreement between NSSED and the Sachs Recreation Center for use of the center by Transition Services as presented and authorize the Chief School Business Official to execute the agreement. Ms. Nervick seconded motion and on a roll call, the vote was:

AYE: Mr. Barry, Ms. Estes, Mr. Gilmore, Mr. Gottschall, Mr. Hayes, Ms. Hymen, Ms. Jachtorowycz, Mr. Moorman, Ms. Pehlke, Mr. Resis, Ms. Artz, Ms. Bittner, Mr. Feld, Ms. Goldstein, Ms. Hanley, Dr. Hewitt, Mr. Jenks, Ms. Nervick, Ms. Sands

NAY: None

Approved
Unanimously

Northfield Community Nursery School Partnership Agreement

Ms. Pehlke moved to approve the partnership agreement between NSSED and the Northfield Community Nursery School as presented. Ms. Nervick seconded the motion and on a roll call, the vote was:

AYE: Mr. Moorman, Ms. Pehlke, Mr. Resis, Ms. Artz, Ms. Estes, Mr. Gottschall, Dr. Hewitt, Mr. Jenks, Ms. Bitter, Mr. Gilmore, Ms. Jachtorowycz, Mr. Hayes, Ms. Hanley, Mr. Feld, Mr. Barry, Ms. Goldstein, Ms. Nervick, Ms. Sands, Ms. Hymen

NAY: None

Approved
Unanimously

7. **CLOSED SESSION**

At 8:50 p.m., Mr. Gottschall moved to adjourn to closed session to discuss personnel issues [5 ILCS 120/2(c)(1)] and potential litigation [5 ILCS 120/2(c)(11)]. Mr. Hayes seconded the motion and on a roll call, the vote was:

AYE: Ms. Artz, Mr. Barry, Ms. Bittner, Ms. Estes, Mr. Feld, Mr. Gilmore, Ms. Goldstein, Mr. Gottschall, Ms. Hanley, Mr. Hayes, Dr. Hewitt, Ms. Hymen, Ms. Jachtorowycz, Mr. Jenks, Mr. Moorman, Ms. Nervick, Ms. Pehlke, Ms. Sands, Mr. Resis

NAY: None

Approved
Unanimously

OPEN SESSION

At 8:57 p.m., Mr. Moorman moved to return to open session. Ms. Bittner seconded the motion and on a voice vote, the motion passed.

Approved
Unanimously

8. **ADJOURNMENT**

At 8:58 p.m., Mr. Barry, moved to adjourn the meeting. Mr. Feld seconded the motion and on a voice

Approved
Unanimously

vote, the motion passed.

A handwritten signature in cursive script, appearing to read "Bryan D. Suck".

President

A handwritten signature in cursive script, which is highly stylized and difficult to decipher.

Secretary