

Minutes of the Meeting
EXECUTIVE COMMITTEE
April 14, 2010

1. Chair Koch called the meeting to order at 4:31 p.m. The following members were present:

Executive Committee:

Ms. Susan Rohrman	New Trier Area Board Member
Dr. Cathlene Crawford	New Trier Area Superintendent
Dr. Ed Tivador	Glenbrook Area Superintendent
Ms. Madeleine Fern	Glenbrook Area Board Member
Dr. George Fornero	Northern Area Superintendent
Ms. Chris Rossman	Northern Area Board Member
Mr. James Koch	New Trier High School Board Member

Also Present:

Tim Thomas	NSSSED Superintendent
Carol Steffens	NSSSED Executive Assistant
Bill Charis	Director of Personnel and Compliance
Marilee Ciello	Director of Professional Development and District Services
Karen Noonan	Director of Programs and Support Services
Alice Koshaba	Director of Business Services and Facilities
Rebecca Streit	Executive Director of LICA
Doug Bolton	Administrator of North Shore Academy
Nancy Kind	Administrator of Early Childhood Program
Jennifer Pearson	Administrator of Educational and Life Skills Program
Eric Martin	Administrator for Technology
Andy Piper	District Services Coordinator
Nancy Fehrenbach	District 36 Governing Board Member

2. **COMMUNICATIONS**

The Superintendent drew attention to an invitation to the 2009-2010 Best Practice Initiatives on behalf of the Association of Parents and Staff to be held on Tuesday, April 20, 2010. Another invitation was extended to attend the North Shore Academy Commencement Ceremony on May 27th. An article which appeared in the *Pioneer Press* referred to the siblings of special needs children and their personal challenges. An *Education Week* article reported on a bill to regulate the use of pupil restraints. The *Staff Bulletin* was also included in the packet.

3. **MINUTES OF THE 3/10/10 MEETING AND CLOSED SESSION**

Ms. Rossman moved to approve the minutes of the March 10, 2010 Executive Committee meeting and Closed Session. Ms. Fern seconded the motion and the minutes were approved as amended.

Approved

4. **NSSSED DISBURSEMENT REPORTS FOR THE PERIOD ENDING 3/31/10 AND FINANCIAL REPORTS FOR THE PERIOD ENDING 2/28/10**

Ms. Koshaba, Director of Business Services and Facilities, reviewed the NSSSED bills for the period ending March 31, 2010 and Financials for period ending February 28, 2010. Dr. Crawford made the following motion: Be It Resolved that the attached list of bills be approved for payment and the Chair and Secretary are hereby directed to certify the same to the Treasurer for payment in accordance with the provisions of

Approved
Unanimously

Section 5/10-20.19 of the School Code. Disbursements to be approved for the month of March totaled \$10,127,542.02. Financials to be approved for the month of February 2010 showed investments totaled \$202,916.55.

Ms. Rossman seconded the motion and, on a roll call, the vote was:

AYE: Dr. Tivador, Ms. Rohrman, Dr. Fornero, Dr. Crawford, Ms. Rossman,
Ms. Fern, Mr. Koch

NAY: None.

5. **LICA DISBURSEMENT REPORTS FOR THE PERIOD ENDING 3/31/10 AND FINANCIAL REPORTS FOR PERIOD ENDING 2/28/10** Approved
Unanimously

Ms. Koshaba, Director of Business Services and Facilities, reviewed the LICA bills for the period ending March 10, 2010 and the Financials for February 2010.

Ms. Rossman made the following motion: Be It Resolved that the attached list of bills be approved for payment and the Chair and Secretary are hereby directed to certify the same to the Treasurer for payment in accordance with the provisions of Section 5/10-20.19 of the School Code. Disbursements to be approved for the month of March totaled \$348,289.86. Financials to be approved for the month of February 2010 showed investments totaled \$458,686.14.

Ms. Rohrman seconded the motion and, on a roll call, the vote was:

AYE: Dr. Tivador, Ms. Rohrman, Dr. Fornero, Dr. Crawford, Ms. Rossman,
Ms. Fern, Mr. Koch

NAY: None.

6. **ENROLLMENT REPORT**

Karen Noonan, Director of Programs and Support Services, reported that enrollment has taken a slow but steady increase as a result of more students moving into the area. Overall, okay with staff and budget.

7. **NSA BUILDING UPDATE**

The Superintendent reported that after considerable review of issues with various constituents, it was decided that NSEED and the Districts were not in a position to purchase the building at this time and will continue to lease space at Revere Drive.

8. **FINANCE COMMITTEE UPDATE**

The Superintendent reported that the Finance Committee met on March 24th and reviewed and discussed the working Draft I of the NSEED FY2011 budget. Feedback was positive.

9. **NSEED 2010-11 BUDGET DRAFT I**

Alice Koshaba, Director of Business Services and Facilities, presented Draft I of the NSEED 2010-11 Budget and opened the floor to discussion.

10. **LICA 2010-2011 BUDGET DRAFT I**

Rebecca Streit, Executive Director for LICA, presented Draft I of the LICA 2010-11 Budget and opened the floor to discussion.

11. **INVESTMENT POLICY**

Bill Charis, Director of Personnel and Compliance, reported that the Investment Policy had not been reviewed since 1998. The Finance Committee and the Policy Committee both reviewed the document and no substantial changes were recommended.

12. **FOIA POLICY**

As of January 1, 2010, the Illinois Freedom of Information Act (FOIA) includes a requirement to ensure that the public has access to the Districts' records and changes the procedures for responding to requests and amends the list of exemptions in the previous version.

13. **REVISED ARTICLES OF AGREEMENT**

Public Acts 96-0769 and 96-0783 amend Section 10-22.31 of the School Code and require revisions to the District's Articles of Agreement. The Articles have been reviewed by the attorneys and revisions recommended were opened to discussion.

14. **PERSONNEL**

Bill Charis, Director of Personnel and Compliance, presented the following requests for Committee approval: one resignation; one maternity leave; the re-employment of one personnel; the employment of six non-certified personnel; and to end employment of six non-certified personnel. Ms. Fern moved to approve the personnel actions as presented.

Dr. Tivador seconded the motion and on a roll call, the vote was:

AYE: Dr. Tivador, Ms. Rohrman, Dr. Fornero, Dr. Crawford, Ms. Rossman,
Ms. Fern, Mr. Koch

NAY: None.

Approved
Unanimously

15. **NON-RENEWAL OF PERSONNEL**

Bill Charis presented the items for non renewal for recommendation of Board approval by the Committee: two first year non-tenured certificated personnel; one non-certified educational support personnel; and one part-time certificated personnel. Dr. Tivador moved that the non-renewal of personnel items be recommended for Governing Board approval.

Ms. Rohrman seconded the motion, and on a roll call, the vote was:

AYE: Dr. Tivador, Ms. Rohrman, Dr. Fornero, Dr. Crawford, Ms. Rossman,
Ms. Fern, Mr. Koch

NAY: None.

Approved
Unanimously

16. **ELECTION OF OFFICERS**

The Nominating Committee of the Governing Board met to discuss filling two Executive Committee vacancies. The following candidates were nominated to serve on the Executive Committee:

Madeleine Fern, President (Northfield Township Representative)

Jim Koch, Vice President (High School Representative)

Nancy Fehrenbach, Secretary (New Trier Township Representative)

Ellen London, (Northern Area Representative)

Superintendent Dr. George Fornero (Northern Area Representative, #113)

Superintendent Dr. Cathlene Crawford (New Trier Township Representative, #35)

Superintendent Dr. Ed Tivador (Northfield Township Representative, #30)

Ms. Rohrman moved that the Executive Committee recommend the Governing Board approve the nominations as presented.

Ms. Rossman seconded the motion, and on a roll call the vote was:

AYE: Dr. Tivador, Ms. Rohrman, Dr. Fornero, Dr. Crawford, Ms. Rossman,
Ms. Fern, Mr. Koch

NAY: None.

Approved
Unanimously

17. **OPEN CLOSED SESSION MINUTES**

Jim Koch reviewed the closed session minutes for the 10/14/09; 12/9/09; 1/13/09 and 2/10/10 and recommended that they be opened.

Ms. Fern moved to approve the opening of the reviewed minutes.

Dr. Tivador seconded the motion, and it was approved unanimously.

Approved
Unanimously

18. **APPOINTMENT OF DISTRICT TREASURER FOR NSSED**

Ms. Rossman moved that the Committee recommend the Board approve the appointment of Alice Koshaba as District Treasurer for NSSED for the 2010-11 school year and authorize Jim Koch and Susan Rohrman to sign the resolution authorizing the appointment and depositories.

Dr. Tivador seconded the motion and on a roll call, the vote was:

Approved
Unanimously

AYE: Dr. Crawford, Dr. Fornero, Dr. Tivador, Mr. Rossman, Ms. Rohrman,
Ms. Fern, Mr. Koch.

NAY: None.

19. **APPOINTMENT OF DISTRICT TREASURER FOR LICA** Approved
Unanimously
Ms. Rossman moved that the Committee recommend the Board approve the appointment of Alice Koshaba as District Treasurer for LICA for FY2010-2011 and authorize Jim Koch and Susan Rohrman to sign the resolution authorizing the appointment and depositories.
Ms. Fern seconded the motion and on a roll call, the vote was:
AYE: Dr. Crawford, Dr. Fornero, Dr. Tivador, Ms. Rossman, Ms. Rohrman,
Ms. Fern, Mr. Koch.
NAY: None.
20. **APPOINTMENT OF REPRESENTATIVE TO NSBC BOARD** Approved
Unanimously
Ms. Fern moved that the Committee recommend the Board approve the appointment of Alice Koshaba as representative to the Northern Suburban Benefit Cooperative Board for FY2010-2011.
Ms. Rossman seconded the motion and it was unanimously approved.
21. **APPOINTMENT OF REPRESENTATIVE TO NSDC BOARD** Approved
Unanimously
Ms. Fern moved that the Committee recommend the Board approve the appointment of Alice Koshaba as representative to the Northern Suburban Dental Cooperative Board for FY2010-2011.
Dr. Tivador seconded the motion and it was unanimously approved.
22. **APPOINTMENT OF OPEN MEETINGS ACT DESIGNEES** Approved
Unanimously
Ms. Rossman moved that Dr. Tim Thomas and Ms. Carol Steffens be appointed as the Open Meetings Act Designees for NSSSED. Mr. Koch seconded the motion, and it was unanimously approved.
23. **ASBESTOS ABATEMENT BID ACCEPTANCE** Approved
Unanimously
Dr. Fornero moved that the Committee recommend the Governing Board approve the asbestos abatement bid submitted by Valor in the amount of \$108,495 for the final phase for the remodeled district services center.
Ms. Rohrman seconded the motion, and on a roll call, the vote was:
AYE: Dr. Crawford, Dr. Fornero, Dr. Tivador, Ms. Rossman, Ms. Rohrman,
Ms. Fern, Mr. Koch.
NAY: None.
24. **NSSSEDA 2010-2011 CONTRACT** Approved
Unanimously
Dr. Fornero moved for the Committee to approve the one-year extension of the 2010-2011 NSSSEDA Contract as presented.
Mr. Koch seconded the motion, and on a roll call, the vote was:
AYE: Dr. Crawford, Dr. Fornero, Dr. Tivador, Ms. Rossman, Ms. Rohrman,
Ms. Fern, Mr. Koch.
NAY: None.
25. **TO CLOSED SESSION** Approved
Unanimously
At 6:25 p.m., Ms. Rossman moved that the Committee adjourn to closed session to discuss personnel matters. Ms. Fern seconded the motion and on a roll call, the vote was:
AYE: Dr. Crawford, Dr. Fornero, Dr. Tivador, Ms. Rossman, Ms. Rohrman,
Ms. Fern, Mr. Koch.
NAY: None.
26. **TO OPEN SESSION** Approved
Unanimously
Ms. Rossman moved that the Committee return to open session. Ms. Fern seconded the motion and it was unanimously approved.

27. **REIMBURSEMENT OF 403(b) FUNDS**

Dr. Fornero moved that the Committee approve the reimbursement of 403(b) funds to personnel affected.

Ms. Fern seconded the motion, and on a roll call, the vote was:

AYE: Dr. Crawford, Dr. Fornero, Dr. Tivador, Ms. Rossman, Ms. Rohrman,
Ms. Fern, Mr. Koch.

NAY: None.

Approved
Unanimously

28. **ADJOURNMENT**

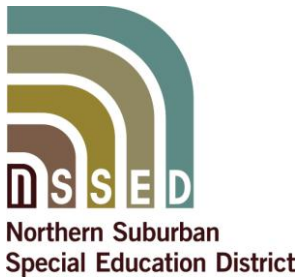
At 7:07 p.m., Ms. Rossman moved for the Committee to adjourn.

Ms. Fern seconded the motion, and it was unanimously approved.

Approved
Unanimously

Chairman

Secretary



APPROVED

Minutes of the Meeting
GOVERNING BOARD
April 14, 2010

1. President Koch called the meeting to order at 7:34 p.m. The following members were present:

Governing Board:

Dr. Jennifer Warner	District 27
Ms. Madeleine Fern	District 28
Dr. Shaun O'Leary	District 29
Dr. Yasmeen Bilimoria	District 30
Ms. Mary Crowe-Richards	District 31
Ms. Chris Northwick	District 34
Ms. Nancy Fehrenbach	District 36
Ms. Susan Rohrman	District 38
Ms. Mary Jane Brady	District 65
Ms. Chris Rossman	District 67
Ms. Ann DuBois	District 106
Ms. Ellen London	District 109
Ms. Helene Herbstman	District 113
Ms. Marilyn Harlow	District 115
Mr. Steve Hammer	District 225
Mr. James Koch	District 203

Also Present:

Tim Thomas	NSSED Superintendent
Carol Steffens	NSSED Executive Assistant
Bill Charis	Director of Personnel and Compliance
Marilee Ciello	Director of Professional Development and District Services
Alice Koshaba	Director of Business Services and Facilities
Karen Noonan	Director of Programs and Support Services
Doug Bolton	Administrator of North Shore Academy
Nancy Kind	Administrator of Early Childhood Program
Jennifer Pearson	Administrator of Educational & Life Skills Program
Rebecca Streit	Executive Director for LICA
Eric Martin	Administrator for Technology
Andy Piper	District Services Coordinator
Michael Rosen & Family	North Shore Academy Student
Tim Klippert & Friends	North Shore Academy Teacher

2. **RECOGNITION**

The Board recognized Michael Rosen for the strength, courage, dedication, and commitment he has shown in supporting a healthy North Shore Academy (NSA) community. One of his teachers, Tim Klippert, was recognized for his ability to transform the NSA school community through his creative and compassionate teaching. The Superintendent congratulated them and presented them with a plaque as a reminder of the occasion.

3. **COMMUNICATIONS**

The Superintendent drew attention to an invitation to the 2009-2010 Best Practice Initiatives on behalf of the Association of Parents and Staff to be held on Tuesday, April 20, 2010. Another invitation was extended to attend the North Shore Academy

Commencement Ceremony on May 27th. An article which appeared in the *Pioneer Press* referred to the siblings of special needs children and their personal challenges. An *Education Week* article reported on a bill to regulate the use of pupil restraints. The *Staff Bulletin* was also included in the packet.

4. **MINUTES OF THE 3/10/10 GOVERNING BOARD MEETING AND CLOSED SESSION**

Approved
Unanimously

Ms. Herbstman moved to approve the minutes of the March 10, 2010 Governing Board meeting and Closed Session as amended. Ms. Fern seconded the motion and the minutes were unanimously approved as amended.

5. **ENROLLMENT REPORT**

Karen Noonan, Director of Programs and Support Services, reported that enrollment has taken a slow but steady increase as a result of more students moving into the area. Overall, okay with staff and budget.

6. **NSA BUILDING UPDATE**

The Superintendent reported that after considerable review of issues with various constituents, it was decided that NSSD and the Districts were not in a position to purchase the building at this time and will continue to lease space at Revere Drive.

7. **CLOSED SESSION MINUTES**

Jim Koch reported that as there were no closed session minutes to review, that no action needed to be taken.

8. **FINANCE COMMITTEE**

The Superintendent reported that the Finance Committee met on March 24th and reviewed and discussed the working Draft I of the NSSD FY2011 budget. Feedback was positive.

9. **NSSD 2010-11 BUDGET DRAFT I**

Alice Koshaba, Director of Business Services and Facilities, presented Draft I of the NSSD 2010-11 Budget and opened the floor to discussion.

10. **LICA 2010-2011 BUDGET DRAFT I**

Rebecca Streit, Executive Director for LICA, presented Draft I of the LICA 2010-11 Budget and opened the floor to discussion.

11. **REVISED ARTICLES OF AGREEMENT**

The Board was presented with revisions to the Articles of Agreement to comply with recent legislation and invited to provide input.

12. **NON-RENEWAL OF PERSONNEL**

Bill Charis presented the items for non renewal for Board approval: two first year non-tenured certificated personnel; one non-certified educational support personnel; and one part-time certificated personnel. Ms. Rossman moved that the Board approve the non-renewal of personnel items as presented.

Approved
Unanimously

Ms. Fern seconded the motion, and on a roll call, the vote was:

AYE: Ms. DuBois, Ms. Rohrman, Dr. O'Leary, Ms. Brady, Mr. Hammer, Ms. Crowe-Richards, Ms. Fehrenbach, Ms. Herbstman, Dr. Warner, Ms. Harlow, Ms. Northwick, Dr. Bilimoria, Ms. London, Ms. Rossman, Ms. Fern, Mr. Koch

NAY: None

13. **ELECTION OF OFFICERS**

The Nominating Committee of the Governing Board met to discuss filling two Executive Committee vacancies. The following candidates were nominated to serve on the Executive Committee:

Approved
Unanimously

Madeleine Fern, President (Northfield Township Representative)

Jim Koch, Vice President (High School Representative)
Nancy Fehrenbach, Secretary (New Trier Township Representative)
Ellen London, (Northern Area Representative)
Superintendent Dr. George Fornero (Northern Area Representative, #113)
Superintendent Dr. Cathlene Crawford (New Trier Township Representative, #35)
Superintendent Dr. Ed Tivador (Northfield Township Representative, #30)
Ms. Rossman moved that the Governing Board approve the nominations as presented.

Ms. London seconded the motion, and on a roll call the vote was:

AYE: Ms. DuBois, Ms. Rohrman, Dr. O'Leary, Ms. Brady, Mr. Hammer, Ms. Crowe-Richards, Ms. Fehrenbach, Ms. Herbstman, Dr. Warner, Ms. Harlow, Ms. Northwick, Dr. Bilimoria, Ms. London, Ms. Rossman, Ms. Fern, Mr. Koch

NAY: None

14. **APPOINTMENT OF DISTRICT TREASURER FOR NSSED**

Ms. London moved that the Board approve the appointment of Alice Koshaba as District Treasurer for NSSED for the 2010-11 school year and authorize Jim Koch and Susan Rohrman to sign the resolution authorizing the appointment and depositories.

Approved
Unanimously

Ms. Fern seconded the motion and on a roll call, the vote was:

AYE: Ms. DuBois, Ms. Rohrman, Dr. O'Leary, Ms. Brady, Mr. Hammer, Ms. Crowe-Richards, Ms. Fehrenbach, Ms. Herbstman, Dr. Warner, Ms. Harlow, Ms. Northwick, Dr. Bilimoria, Ms. London, Ms. Rossman, Ms. Fern, Mr. Koch

NAY: None

15. **APPOINTMENT OF DISTRICT TREASURER FOR LICA**

Ms. Harlow moved that the Board approve the appointment of Alice Koshaba as District Treasurer for LICA for FY2010-2011 and authorize Jim Koch and Susan Rohrman to sign the resolution authorizing the appointment and depositories.

Approved
Unanimously

Ms. Fehrenbach seconded the motion and on a roll call, the vote was:

AYE: Ms. DuBois, Ms. Rohrman, Dr. O'Leary, Ms. Brady, Mr. Hammer, Ms. Crowe-Richards, Ms. Fehrenbach, Ms. Herbstman, Dr. Warner, Ms. Harlow, Ms. Northwick, Dr. Bilimoria, Ms. London, Ms. Rossman, Ms. Fern, Mr. Koch

NAY: None

16. **APPOINTMENT OF REPRESENTATIVE TO NSBC BOARD**

Ms. Fern moved that the Board approve the appointment of Alice Koshaba as representative to the Northern Suburban Benefit Cooperative Board for FY2010-2011.

Approved
Unanimously

Ms. Brady seconded the motion and it was unanimously approved.

17. **APPOINTMENT OF REPRESENTATIVE TO NSDC BOARD**

Ms. London moved that the Board approve the appointment of Alice Koshaba as representative to the Northern Suburban Dental Cooperative Board for FY2010-2011.

Approved
Unanimously

Dr. Bilimoria seconded the motion and it was unanimously approved.

18. **APPOINTMENT OF OPEN MEETINGS ACT DESIGNEES**

Ms. Fern moved that Dr. Tim Thomas and Ms. Carol Steffens be appointed as the Open Meetings Act Designees for NSSED. Ms. Rossman seconded the motion, and it was unanimously approved.

Approved
Unanimously

19. **ASBESTOS ABATEMENT BID ACCEPTANCE**

Ms. Fern moved that the Board approve the asbestos abatement bid submitted by Valor in the amount of \$108,495 for the final phase for the remodeled district

Approved
Unanimously

services center.

Ms. Rossman seconded the motion, and on a roll call, the vote was:

AYE: Ms. DuBois, Ms. Rohrman, Dr. O'Leary, Ms. Brady, Mr. Hammer, Ms. Crowe-Richards, Ms. Fehrenbach, Ms. Herbstman, Dr. Warner, Ms. Harlow, Ms. Northwick, Dr. Bilimoria, Ms. London, Ms. Rossman, Ms. Fern, Mr. Koch

NAY: None

20. **INVESTMENT POLICY**

Ms. Northwick moved for the Board to approve the revised Investment Policy as reviewed previously.

Approved
Unanimously

Ms. London seconded the motion, and on a roll call, the vote was:

AYE: Ms. DuBois, Ms. Rohrman, Dr. O'Leary, Ms. Brady, Mr. Hammer, Ms. Crowe-Richards, Ms. Fehrenbach, Ms. Herbstman, Dr. Warner, Ms. Harlow, Ms. Northwick, Dr. Bilimoria, Ms. London, Ms. Rossman, Ms. Fern, Mr. Koch

NAY: None

21. **FOIA POLICY**

Ms. Harlow moved to approve the FOIA Policy as reviewed. Dr. Warner seconded the motion, and on a roll call, the vote was:

Approved
Unanimously

AYE: Ms. DuBois, Ms. Rohrman, Dr. O'Leary, Ms. Brady, Mr. Hammer, Ms. Crowe-Richards, Ms. Fehrenbach, Ms. Herbstman, Dr. Warner, Ms. Harlow, Ms. Northwick, Dr. Bilimoria, Ms. London, Ms. Rossman, Ms. Fern, Mr. Koch

NAY: None

22. **ADJOURNMENT**

At 9:45 p.m., Ms. Herbstman moved that the meeting be adjourned.

Approved
Unanimously

Ms. Fehrenbach seconded the motion, and it was approved unanimously.

President

Secretary