



APPROVED

Minutes of the Meeting
EXECUTIVE COMMITTEE
February 10, 2010

1. Chair Koch called the meeting to order at 4:32 p.m. The following members were present:

Executive Committee:

Ms. Susan Rohrman	New Trier Area Board Member
Dr. George Fornero	Northern Area Superintendent
Ms. Chris Rossman	Northern Area Board Member
Mr. James Koch	New Trier High School Board Member

Also Present:

Tim Thomas	NSSED Superintendent
Carol Steffens	NSSED Executive Assistant
Bill Charis	Director of Personnel and Compliance
Marilee Ciello	Director of Professional Development and District Services
Karen Noonan	Director of Programs and Support Services
Alice Koshaba	Director of Business Services and Facilities
Doug Bolton	Administrator of North Shore Academy
Nancy Kind	Administrator of Early Childhood Program
Jennifer Pearson	Administrator of Educational and Life Skills Program
Eric Martin	Administrator for Technology

2. **COMMUNICATIONS**

The Superintendent drew attention to an article which appeared in the *Highland Park News* which covered Mayor Belsky's invitation to the students of North Shore Academy to be trained and to join in the green initiatives effort. Another article in the *Highland Park Newsletter* reported on changes to the Freedom of Information and Open Meetings Act (FOIA) which became effective January 1, 2010. A letter from the Illinois State Board of Education (ISBE) announced that grant application for the Learn and Serve America program has been approved. The *Staff Bulletin* was also included in the packet.

3. **MINUTES OF THE 1/13/10 MEETING AND CLOSED SESSION**

Dr. Fornero moved to approve the minutes of the January 13, 2010 Executive Committee meeting and Closed Session. Ms. Rohrman seconded the motion and the minutes were unanimously approved.

Approved
Unanimously

4. **DESTRUCTION OF CLOSED SESSION AUDIOTAPE 7/9/08**

Ms. Rossman moved that the closed session audiotape of July 9, 2008 be destroyed. Ms. Rohrman seconded the motion and it was unanimously approved.

Approved
Unanimously

5. **NSSED DISBURSEMENT REPORTS FOR THE PERIOD ENDING 1/31/10 AND FINANCIAL REPORTS FOR THE PERIOD ENDING 12/31/09**

Ms. Koshaba, Director of Business Services and Facilities, reviewed the NSSED bills for the period ending January 31, 2010 and Financials for period ending December 31, 2009. Ms. Rohrman made the following motion: Be It Resolved that the attached list of bills be approved for payment and the Chair and Secretary are hereby directed to certify the same to the Treasurer for payment in accordance with the provisions of Section 5/10-20.19 of the School Code. Disbursements to be approved for the month of January totaled \$3,501,334.61. Financials to be approved for the month of

Approved
Unanimously

December 2009 showed investments totaled \$202,843.67.
Dr. Fornero seconded the motion and, on a roll call, the vote was:
AYE: Ms. Rohrman, Dr. Fornero, Ms. Rossman, Mr. Koch.
NAY: None.

6. **LICA DISBURSEMENT REPORTS FOR THE PERIOD ENDING 1/31/10 AND FINANCIAL REPORTS FOR PERIOD ENDING 12/31/09** Approved
Unanimously
Ms. Koshaba, Director of Business Services and Facilities, reviewed the LICA bills for the period ending January 31, 2010 and the Financials for December 2009.
Dr. Fornero made the following motion: Be It Resolved that the attached list of bills be approved for payment and the Chair and Secretary are hereby directed to certify the same to the Treasurer for payment in accordance with the provisions of Section 5/10-20.19 of the School Code. Disbursements to be approved for the month of January totaled \$352,257.48. Financials to be approved for the month of December 2009 showed investments totaled \$458,520.42.
Ms. Rohrman seconded the motion and, on a roll call, the vote was:
AYE: Ms. Rohrman, Dr. Fornero, Ms. Rossman, Mr. Koch.
NAY: None.
7. **ANNUAL GOALS – MID-YEAR REPORT**
The Superintendent reported on the six short-term and two long-term NSSED goals which were introduced to the Board in October 2009 as an outgrowth of the new Strategic Plan. Considerable strides have been made to successfully address each of the goals, recognizing the process is one in transition.
8. **BUILDING PROJECT UPDATE**
Ms. Koshaba reported that the construction project is behind 38 days but with additional heaters and plastic coverings, the work continues. Financially, there is adequate contingency to offset additional costs and the budget is monitored carefully.
9. **RUBLOFF BUILDING UPDATE**
The Superintendent updated the Committee regarding the ongoing discussion of the use of the Rubloff Building. Over the next months, the following will be considered: 1) to identify and analyze options, 2) costs, 3) allocation method, and 4) Board review and approval of recommendations.
10. **PERSONNEL** Approved
Unanimously
Bill Charis, Director of Personnel and Compliance, presented the following items for Committee approval: request to employ two certificated personnel; approval of one resignation; approval of eight retirements; approve one request for maternity leave; to employ seven non-certified personnel; and to end employment of two non-certified personnel. Ms. Rossman moved to approve the personnel actions as presented.
Ms. Rohrman seconded the motion and on a roll call, the vote was:
AYE: Ms. Rohrman, Dr. Fornero, Ms. Rossman, Mr. Koch.
NAY: None.
11. **TO CLOSED SESSION** Approved
Unanimously
At 5:10 p.m., Ms. Rossman moved that the Committee adjourn to closed session to discuss personnel matters. Dr. Fornero seconded the motion and on a roll call, the vote was:
AYE: Ms. Rohrman, Dr. Fornero, Ms. Rossman, Mr. Koch.
NAY: None.
12. **TO OPEN SESSION** Approved
Unanimously
Ms. Rossman moved that the Committee return to open session. Dr. Fornero seconded the motion and it was unanimously approved.

13. **ADJOURNMENT**

Ms. Rossman moved for the Committee to adjourn at 5:25 p.m. Dr. Fornero seconded the motion, and it was unanimously approved.

Approved
Unanimously

Chairman

Secretary