



APPROVED

Minutes of the Meeting
EXECUTIVE COMMITTEE
December 9, 2009

- Chair Koch called the meeting to order at 4:32 p.m. The following members were present:

Executive Committee:

Ms. Madeleine Fern	Glenbrook Area Board Member
Dr. Ed Tivador	Glenbrook Area Superintendent
Dr. Cathlene Crawford	New Trier Area Superintendent
Ms. Susan Rohrman	New Trier Area Board Member
Ms. Chris Rossman	Northern Area Board Member
Mr. James Koch	New Trier High School Board Member

Also Present:

Tim Thomas	NSSED Superintendent
Carol Steffens	NSSED Executive Assistant
Bill Charis	Director of Personnel and Compliance
Marilee Ciello	Director of Professional Development and District Services
Karen Noonan	Director of Programs and Support Services
Alice Koshaba	Director of Business Services and Facilities
Rebecca Streit	Executive Director of LICA
Doug Bolton	Administrator of North Shore Academy
Nancy Kind	Administrator of Early Childhood Program
Eric Martin	Administrator for Technology
Bill Bennett	Pepper Construction
Andrew Hellerman	Pepper Construction

- COMMUNICATIONS**

The Superintendent highlighted an article that appeared in the *Pioneer Press* regarding "Bark 4 Care," a support group of families coping with children diagnosed with mental health conditions that raises awareness and promotes understanding. Another article from *Education Week* reported that test scores for students with disabilities were found on the rise, due in part, to the "No Child Left Behind" federal law that ensures their consideration when assessments are discussed. An *Education Week* article reported that the Alliance for Excellent Education is calling for teacher-preparation programs to do a better job of preparing high school instructors to build college and career-readiness skills in all students. The *North Shore Academy Elementary Newsletter* and the *Staff Bulletin* were also included in the packet.

- MINUTES OF THE 10/14/09 MEETING AND CLOSED SESSION**
Ms. Rossman moved to approve the minutes of the October 14, 2009 Executive Committee meeting. Dr. Tivador seconded the motion and the minutes were unanimously approved. Approved
Unanimously
- DESTRUCTION OF CLOSED SESSION AUDIOTAPE 5/14/08**
Dr. Tivador moved that the closed session audiotape of May 14, 2008 be destroyed. Ms. Rohrman seconded the motion and it was unanimously approved. Approved
Unanimously
- NSSED DISBURSEMENT REPORTS FOR THE PERIOD ENDING 10/31/09 AND 11/30/09 AND FINANCIAL REPORTS FOR THE PERIOD ENDING 9/30/09 and 10/31/09**
Approved
Unanimously

Ms. Koshaba, Director of Business Services and Facilities, reviewed the NSSD bills for the period ending October 31, 2009 and November 30, 2009 and Financials for period ending October 31, 2009 and November 30, 2009. Ms. Rossman made the following motion: Be It Resolved that the attached list of bills be approved for payment and the Chair and Secretary are hereby directed to certify the same to the Treasurer for payment in accordance with the provisions of Section 5/10-20.19 of the School Code. Disbursements to be approved for the month of October totaled \$4,141,320.39 and November \$3,839,322.16. Financials to be approved for the month of September 2009 showed investments totaled \$202,692.89 and for October \$202,745.27.

Dr. Tivador seconded the motion and, on a roll call, the vote was:

AYE: Ms. Fern, Dr. Crawford, Ms. Rohrman, Ms. Rossman, Dr. Tivador, Mr. Koch.

NAY: None.

6. **LICA DISBURSEMENT REPORTS FOR THE PERIOD ENDING 10/30/09 AND 11/30/09 AND FINANCIAL REPORTS FOR PERIOD ENDING 9/30/09 AND 10/31/09**

Approved
Unanimously

Ms. Koshaba, Director of Business Services and Facilities, reviewed the LICA bills for the period ending October 31, 2009 and November 30, 2009 and the Financials for September 2009 and October 2009.

Ms. Rossman made the following motion: Be It Resolved that the attached list of bills be approved for payment and the Chair and Secretary are hereby directed to certify the same to the Treasurer for payment in accordance with the provisions of Section 5/10-20.19 of the School Code. Disbursements to be approved for the month of October totaled \$366,320.32 and November \$362,748.93. Financials to be approved for the month of September 2009 showed investments totaled \$458,177.19 and October \$458,296.39.

Approved
Unanimously

Dr. Tivador seconded the motion and, on a roll call, the vote was:

AYE: Ms. Fern, Dr. Crawford, Ms. Rohrman, Ms. Rossman, Dr. Tivador, Mr. Koch.

NAY: None.

7. **CONTRIBUTIONS**

Ms. Koshaba reported on the contributions which were made to NSSD during the 2008-2009 school year which amounted to \$2,805.00.

8. **FINANCE COMMITTEE UPDATE**

Ms. Koshaba reported on the work of the Finance Committee referring to the minutes of their last two meetings. The next meeting will be held on January 5th.

9. **BUILDING PROJECT UPDATE**

The Superintendent reported on the work of the Building Advisory Committee and the loss of 28.5 construction days which will necessitate additional costs covered by the contingency account. The next meeting is scheduled for January 11th.

10. **ARRA UPDATE**

Ms. Koshaba reported that the NSSD application for ARRA Stimulus Funds is underway and looks favorable for obtaining monies for the construction project.

11. **FY2011 BUDGET CALENDAR**

Ms. Koshaba presented the FY2009 Budget Calendar for review highlighting the work of the Finance Committee. This item will be brought back to the January meeting for approval.

12. **2010-2011 SCHOOL CALENDAR**

The Superintendent reviewed the 2010-2011 School Calendar pointing out that it is submitted to the state but used as a guide for dates in the ECP, ELS and NSA programs. This item will be brought back for approval in January.

13. **PERSONNEL** Approved
Unanimously
Bill Charis, Director of Personnel and Compliance, presented the following items for Committee approval: request to employ one certified personnel; to approve three maternity leaves; request to employ nine non-certified personnel; and end employment of five non-certified personnel. Ms. Fern moved to approve the personnel actions as presented.
Ms. Rossman seconded the motion and on a roll call, the vote was:
AYE: Ms. Fern, Dr. Crawford, Ms. Rohrman, Ms. Rossman, Dr. Tivador, Mr. Koch.
NAY: None.
14. **FY2009 AUDIT** Approved
Unanimously
Dr. Tivador moved for the Committee to recommend the Board approve the FY2009 NSSSED Financial Audit as presented.
Ms. Rossman seconded the motion and on a roll call, the vote was:
AYE: Ms. Fern, Dr. Crawford, Ms. Rohrman, Ms. Rossman, Dr. Tivador, Mr. Koch.
NAY: None.
15. **BUILDING PROJECT PHASE V AND VII BID APPROVAL** Approved
Unanimously
Dr. Crawford moved for the Committee to approve the Phase 5 and 7 Bids as presented. Dr. Tivador seconded the motion and, on a roll call, the vote was:
AYE: Ms. Fern, Dr. Crawford, Ms. Rohrman, Ms. Rossman, Dr. Tivador, Mr. Koch.
NAY: None.
16. **TO CLOSED SESSION** Approved
Unanimously
At 5:35 p.m., Dr. Tivador moved that the Committee adjourn to closed session to discuss personnel matters. Ms. Rossman seconded the motion and on a roll call, the vote was:
AYE: Ms. Fern, Dr. Crawford, Ms. Rohrman, Ms. Rossman, Dr. Tivador, Mr. Koch.
NAY: None.
17. **TO OPEN SESSION** Approved
Unanimously
Ms. Fern moved that the Committee return to open session. Dr. Tivador seconded the motion and it was unanimously approved.
18. **ADJOURNMENT** Approved
Unanimously
Dr. Fornero moved for the Committee to adjourn at 6:03 p.m. Ms. Fern seconded the motion, and it was unanimously approved.

Chairman

Secretary