



Volunteer Activities

| Category | Opportunity | Location | Activity Description | Time of Year | Preparation | Commitment |
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| Office VIP | Reception | North Shore Academy | Answer phones, open door, greet visitors | Year Round | On the job training | A few hours per week-flexible schedule |
| Office VIP | Document Translation | North Shore Academy | Translate various documents and packets for parents | As needed | Fluent Spanish speaker and writer | As needed |
| Office VIP | Data Entry | North Shore Academy | Assist staff in entering student incident and credits data | Year Round | Efficient typing and computer skills | A few hours per week-flexible schedule |
| Office VIP | Document Translation | North Shore Academy-Revere Drive | Translate intake packets, progress reports, and other materials into Spanish materials into Spanish | As needed | Spanish speaking and writing | As needed |
| Office VIP | Data Entry | North Shore Academy-Revere Drive | Assist teachers and/or staff in inputting data | Year round | Typist and computer skills | A few hours a week on a flexible schedule |
| Classroom VIP | Student Mentoring | North Shore Academy | Adults spend 4 hours per week with students to mentor them in their goals | Year Round | Mentor Training | 4 hours per week with one student |
| Classroom VIP | After School Programming | North Shore Academy | Lead a high interest activity | Year Round | Expert at an activity | 1-1.5 hours per week |
| Classroom VIP | Reading | North Shore Academy | Read books and literature with students | Year Round | On the job training | 1-1.5 hours per week |
| Classroom VIP | Guest Readers | North Shore | Read to students during their Get Lost | Year Round | On the job training | 20 minutes during Middle |



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| Classroom VIP | Guest Readers | North Shore Academy | Read to students during their Get Lost in Books (GLIB) time | Year Round | On the job training | 20 minutes during Middle School lunch periods |
| Classroom VIP | Cafeteria Assistant | North Shore Academy | Assist cafeteria specialist in preparing and serving lunches to students | Year Round | On the job training | A few hours per week-flexible schedule |
| Classroom VIP | After School Tutor | North Shore Academy | Assist students with assignments and additional instruction | Year Round | Subject matter knowledge | 1-1.5 hours per week |
| Classroom VIP | Yoga | Life Skills Middle School Classroom | Assist or lead Yoga Class for middle school students | Year Round | knowledge of Yoga | Approx 1 hour per week |
| Classroom VIP | Music Therapy | All Life Skills Classrooms | Assist or lead Music Instruction such as singing, playing and creating instruments | Year Round | Experience or interest in Music Instruction | Approx 1 hour per week |
| Classroom VIP | Classroom iPad Assistant | Life Skills Middle School Classroom | Assist in taking data on student use, locating appropriate apps, preparing ipad for classroom instruction | Year Round | On the job training | A few hours per week-flexible schedule |
| Classroom VIP | Classroom Photographer | Life Skills Middle School Classroom | Taking photos of students and teachers for class newsletter | Year Round | On the job training | A few hours per week-flexible schedule |
| Classroom VIP | Classroom Website | Life Skills Middle School Classroom | Developing teacher website and assisting with student posting | Year Round | On the job training | A few hours per week-flexible schedule |
| Classroom VIP | Student Listener | Life Skills Middle School Classroom | Act as a novel listener to assist with communication exchanges and intelligibility | Year Round | On the job training | A few hours per week-flexible schedule |
| Classroom VIP | Student mentors | North Shore Academy- | Adults spend 4 hours a week with students to mentor them in | Year round | Mentor Training | 4 hours a week with one student |



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| Classroom VIP | After School Programming | North Shore Academy-Revere Drive | Lead an activity that they feel is high interest | Year round | Expert at an "activity" | 1 – 1 1/2 hours a week |
| Classroom VIP | Reader | North Shore Academy-Revere Drive | Assist teacher with reading books to Kindergarten students during their "quiet time". | As needed | On the job | 1-2 hours per week |
| Classroom VIP | Lunch helper | North Shore Academy-Revere Drive | Assist the cafeteria specialist in preparing and serving lunches for students. | Year round | On the job | Daily M-F from 11:30-12:45pm |
| Community VIP | Community Instruction Assistant | Life Skills Middle School Classroom | Assist staff and students while in the community | Year Round | On the job training | 2 hours per week |
| Community VIP | Service Learning | Life Skills Middle School Classroom | Assist students with school service learning projects such as collecting and sorting items for a food drive | As needed | On the job training | As needed |
| Community VIP | Email Buddy/ Facebook Friend | Can be done from your home | Be a modern day pen pal to our students | Year Round | Must know how to use email and facebook corespondance | approx one email per week |
| Community VIP | Supporting students at Holocaust Museum | Holocaust Museum, Skokie | Assist students that are volunteers at the coat check | Fall/Winter Months | On the job training | One shift per month at approx 3-4 hours per shift |
| Community VIP | Supporting students at Wagner Farms | Wagner Farms, Glenview | Assist students in horticulture and agriculture activities at the Farm | Year Round | On the job training | A few hours per week-flexible schedule |
| Special Events VIP | Dance Chaperone | North Shore Academy | Chaperone dances such as prom, homecoming, middle school socials | As needed | On the job training | One evening per school year |



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| Special Events VIP | Field Trip Chaperone | North Shore Academy | Assist teachers with supervision on field trips | As needed | On the job training | Few days per school year |
| Special Events VIP | Classroom Parties | Life Skills Middle School Classroom | Assist staff and students in organizing and participating in holiday parties | Year Round | On the job training | As needed |
| Special Events VIP | Chaperone Fieldtrips | North Shore Academy-Revere Drive | Assist teacher with need for more adult supervision on field trips | As needed | On the job | A few days a year |
| Teacher's VIP | Classroom Set Up | North Shore Academy | Assist teacher in completing bulletin boards, clean classroom, prepare schedules, and curriculum materials | Summer | On the job training | approx 10 hours |
| Teacher's VIP | Classroom Materials | Life Skills Middle School Classroom | Assist with making materials to be used in classroom literacy, math, life skills instruction | Year Round | On the job training | A few hours per week-flexible schedule |
| Teacher's VIP | Hallway Monitor | Life Skills Middle School Classroom | Monitor hallway to observe students' independence with vocational tasks | Year Round | On the job training | A few hours per week-flexible schedule |
| Teacher's VIP | iPad App Scout | Can be done from your home | Help to identify and review apps that meet specific needs | Year Round | Must be tech savvy; ipad, iphone, ipod user | A few hours per week-flexible schedule |
| Teacher's VIP | Software Inventory Management | Revere Drive Campus | Help facilitate procedures for check in and check out of software; could also assist with data entry | Year Round | good organizational skills; on the job training | One time or a few hours per week |
| Teacher's VIP | Building/ Classroom Set Up | E North Shore Academy-Revere Drive | Assist the teacher in completing bulletin boards, clean classroom or other building spaces, schedules, and curriculum prep. | Summer | On the job | 6-8 hours spread over several days before school begins |



NSSSED Northern Suburban
Special Education District

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| Teacher's VIP | Photo copying class materials | North Shore Academy- Revere Drive | Assisting teachers with photo copying class materials and/or laminating | Year Round | On the job | A few hours per week |
| Teacher's VIP | Library Organization | North Shore Academy- Revere Drive | Organize and reshelv library books | Year Round | On the job | Several hours per week |